

DATE: May 4, 2020
TO: 911 Emergency Response Advisory Committee
FROM: Jenn Felter, Communications Supervisor, Washoe County 775/333-7017, jfelter@washoecounty.us
THROUGH: Sheriff Darin Balaam, Washoe County Sheriff's Office
SUBJECT: FUNDING REQUEST – Ten (10) 6200DT NIGHTINGALE SEATING CXO “TI” TASK INTENSIVE SEATING WITH HEADREST (or similar) FOR EACH WORKSTATION AT WASHOE COUNTY COMMUNICATIONS – A review, discussion and possible action to approve, deny or otherwise modify a request to purchase ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, in an amount not to exceed: **\$14,000.**

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS:

A review, discussion and possible action to approve, deny or otherwise modify a request to purchase ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, in an amount not to exceed: **\$14,000.**

NRS APPLICABLE: NRS 244A.7645

Provides approval of costs associated with purchasing, leasing or renting the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number or location from which a call is made, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholders are the area primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications, City of Sparks Emergency Communications and City of Reno Public Safety Dispatch.

PREVIOUS ACTION BACKGROUND

No previous action

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Board to approve the purchase of ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, in an amount not to exceed: **\$14,000.**

POSSIBLE MOTION

Move to approve that the E911 Emergency Response Advisory Board to approve the purchase of ten (10) 6200DT Nightingale Seating CXO “TI” task intensive seating with headrest for each workstation/console at Washoe County Communications, in an amount not to exceed: **\$14,000.**

**Quotation 76329****Quote Date** 01/31/20**Customer** WAS209**Terms** NET 30**Account Manager** STEVE PURCELL**Quote To**

Jenn Felter
WASHOE COUNTY NEVADA
Washoe County Emergency Management
5195 Spectrum Blvd.
RENO NV 89512

Ship To

Jenn Felter
WASHOE COUNTY NEVADA
Washoe County Emergency Management
5195 Spectrum Blvd.
RENO NV 89512

Phone +1 (775) 333-7017**Fax** +1 (775) 785-4661**Phone** +1 (775) 333-7017**Fax** +1 (775) 785-4661**Tax** LETTER 7/26/99

PRICING INCLUDES COMPLETE DELIVERY AND INSTALLATION DURING OUR STANDARD BUSINESS HOURS OF 7 AM TO 4 PM MONDAY THRU FRIDAY.

PRICING DOES NOT INCLUDE REMOVAL OR RECONFIGURATION OF EXISTING OFFICE FURNITURE. A QUOTE FOR THESE SERVICES AVAILABLE UPON REQUEST.

THIS QUOTE IS VALID FOR 30 DAYS.

Description	Quantity	Unit Price	Extended Price
1 6200DTI - 6200D-TI- NIGHTINGALE SEATING. CXO SERIES "TI" TASK INTENSIVE SEATING WITH HEADREST.	2	1,233.77	2,467.54
SEATING UPHOLSTERY: MADERAS LEATHER 176 BLACK			
BACK UPHOLSTERY: BLACK MESH			
BASE FINISH: GRAPHITE			
ARMS: STANDARD ADJUSTABLE ARMS			
Quotation Totals			
Sub Total			2,467.54
ASSEMBLY AND DELIVERY			118.75
WASHOE-NONTAX			0.00
Grand Total			2,586.29

End of Quotation

ACCEPTED BY: _____ TITLE: _____ DATE: _____



Terms & Conditions

- 1. Pricing** Prices quoted by Machabee Office Environments (Seller) are valid for 30 days from date of quote or term of pricing agreement. Freight included unless otherwise noted. Buyer is responsible for all applicable taxes. Prices quoted are based on cash or open account billing.
- 2. Design Services** Design and Space Planning are a billable service. At Buyers request or should the sale of product require these services, as mutually determined by Buyer and Seller, appropriate Design fees will be billed to the Buyer on a hourly basis.
- 3. Deposits** Unless otherwise agreed upon by Seller, a 50% deposit is required on all orders prior to being placed with the manufacturer. The Seller will determine if additional progress payments will be required as the order moves through manufacturing and installation
- 4. Payment Terms** Product will be invoiced upon delivery. Terms of the sale are net 30 days from date of invoice. A monthly service charge of 1.5% prorated by day, will be applied to any overdue balance in addition to all legal and collection costs incurred. Customers purchasing with an existing contract pricing agreement using a purchase card will be subject to bank processing fee of 3%.
- 5. Delivery and Installation** Prior to order entry Buyer and Seller will determine a mutually agreed upon delivery date. Standard delivery hours are Monday through Friday, 8AM to 4PM (except holidays). At Buyers request, Buyer is responsible for any additional charges as a result of partial deliveries, deliveries outside of standard delivery hours or outside of standard delivery area.
- 6. Cancellation and Changes** Requests for order changes / cancellations must be submitted to Machabee Office Environments in writing within five business days from receipt of order by Seller and such changes are contingent upon manufacturer terms and conditions. Quick ship orders are not subject to changes or cancellations.
- 7. Returns** All product is manufactured to meet specific customer needs and specifications. Product may not be returned for credit or restock charges.
- 8. Field Change Orders** If changes occur on the job site requiring additional work, a field change order will be presented by Seller. If these changes require additional charges, Buyer must authorize this Field Change order prior to the additional work being performed.
- 9. Conditions of Job Site** Buyer agrees to have job site available, clean, clear and free of debris prior to commencement of furniture installation. Any delays caused by outside trades or the Buyer will be at the expense of the Buyer.
- 10. Delays and Storage** If buyer is unable to receive product at the agreed upon delivery date, product will be placed in Sellers warehouse and deemed delivered and will be invoiced and subject to standard payment terms. Buyer will be responsible for additional storage and handling fees for any product warehoused longer than 30 days.
- 11. Job Site Services** Buyer shall provide as necessary, air conditioning, lighting, electrical current, heat, hoisting and elevator service. Such will be provided to Seller without charge. Should the product require electrical current, the Buyer is responsible for engaging a licensed electrician for necessary electrical connections to building power source. Any wiring or cabling of telephone or computer systems is the responsibility of Buyer.
- 12. Transfer of Ownership** All product delivered to the job site shall be immediately inspected and accepted by Buyer by signing the delivery ticket. The responsibility for the security and safeguarding from damage or loss of the delivered product shall be the responsibility of the Buyer. Buyer shall notify Seller within twenty-four hours of receipt of any concealed damage or product defects.
- 13. Final Punchlist** Immediately upon completion of project or delivery a representative from Seller and a representative from the Buyer will prepare a final punchlist outlining all necessary work to be performed in order to complete the project as ordered. Any additional labor or product required to complete the job, not on original specifications, will be at Buyer expense.
- 14. Drop Shipments** Should Buyer request product to be drop shipped, the Buyer will provide the receiving personnel and is responsible for unloading and inspection of all product. Any damage or shortages must be reported to Seller within twenty-four hours of receipt of product.

I have read, understand and agree to the terms and conditions of sale as specified in the Terms and Conditions Agreement.

ACCEPTED BY: _____ TITLE: _____ DATE: _____